

**Riverglen Junior High School
Home of the Grizzlies**

**Student Agenda
2020-2021**

**6801 North Gary Lane
Boise, ID 83714**

**Telephone: 208-854-5910
Attendance Line: 208-854-5914**

**Main Office Fax: 208-854-5911
Counselor Office Fax: 208-854-5979**

<http://www.boiseschools.org/schools/riverglen>

This Agenda belongs to:

Name _____

Address _____

City _____ Zip _____

Phone _____ Student # _____

Homeroom (Period 2) Teacher _____ Room _____

ABSENCES AND TARDIES

Students are expected to attend school 90% of each semester to earn credit in classes. This allows students nine (9) parent-excused absences each semester. Students who exceed nine (9) absences will be required to complete an Appeal for Credit Form at the end of the semester.

Excusing Absences:

Parents are responsible for excusing their student's absences within 48 hours. If a student is twenty minutes late to a class period it is considered an absence. Please call the 24-hour attendance line at 208-854-5914. An answering machine is available to leave messages after hours and weekends.

Tardies:

Students are expected to be in class when the tardy bell rings. Tardies issued for first period may not be excused by parents. Consequences for being late to class are as follows:

4th Tardy - Parent Notified

5th Tardy - Parent Notified and Student attends Lunch Detention

6th Tardy - Parent Notified and Student Attends Afternoon School (2:30 - 5:00 pm)

7th Tardy - Parent Notified, Student Attends Afternoon School and/or Withdrawal from Class with an "F" Grade

Please refer to District Policies #3121 and #3140.

Students arriving at school at any time after the 7:50 am bell should report directly to the office. **Any unexcused tardy or absence becomes a truancy after 48 hours.**

ACTIVITY ABSENCES

Students participating in extra and co-curricular activities are not allowed more than five (5) activity absences per semester. This includes 9th grade students participating in high school sports.

ACTIVITY CARDS

Student Activity Cards cost \$12.00. Replacement cost is \$6.00. All students are encouraged to purchase a card and any student participating in extracurricular activities is required to have one. Student activity cards are used in the cafeteria as a debit lunch card and in the library to check out books. Students can also use their activity cards at high school activities for a discounted rate.

ADDRESS AND TELEPHONE CHANGES

Please report any change of address or telephone number to the office, even if the student is still living in the Boise School District or the Riverglen Junior High attendance area. This will ensure that important notices and phone calls can be received by parents or guardians.

APPOINTMENT REQUESTS

Students who wish to meet with an office staff member (principal, assistant principal, counselor, resource officer, nurse, etc.) may fill out an appointment request form located in the Student Services Center.

ASSEMBLIES

During the school year, various academic and enrichment assemblies are scheduled. Good student conduct is to be observed during these activities. In order that everyone may hear and enjoy these assemblies, Grizzly CORE Values are to be observed.

The privilege of attending assemblies may be revoked at any time due to misbehavior.

ATTIRE STANDARDS AT RIVERGLEN JUNIOR HIGH

The schools in the Boise District are charged with establishing a school culture that does not interrupt the educational process. The following dress standards are required at Riverglen:

1. No attire should be worn that advocates alcohol, tobacco products, drugs, gangs, etc.
2. Head coverings of any kind are not to be worn in the school unless authorized by administration.
3. No bare midriffs, bare backs, showing of underwear (including bra straps), off the shoulder or halter tops, pajamas and slippers, are permitted.
4. Shorts and skirts must reach past fingertip length.
5. Tights or other leg coverings must be worn under any pants that have holes or rips above fingertip length.
6. Students may not obscure their identities with heavy makeup, etc.

It is the student's responsibility to dress appropriately for the weather and to have a jacket/coat with them should they need to go outside.

AUTOMOBILES

If it is necessary to drive to school, students must register their vehicle with the assistant principal and the school resource officer. We encourage parents to also register an approved passenger list. Students not on the list will not be allowed to ride with friends. During school hours students are not allowed to return to their vehicles without permission. Vehicles parked on campus may be searched by school officials or police.

BICYCLES, SKATEBOARDS AND ROLLERBLADES

Riverglen is a Dismount Zone. Nothing is to be ridden on campus. This includes skates, skateboards, scooters, rollerblades, wheelie shoes, etc. Bicycles are to be parked in the racks provided and should have locks and licenses. The school is not responsible for damage or theft while bicycles are parked in the racks.

BREAK

Break will begin after Second Period. At this time students may go to the cafeteria for food or drink. **Food and drinks are limited to the cafeteria** unless authorized by administration.

BULLETIN BOARDS

All students wanting to post anything on school walls or bulletin boards must have the approval of the principal, assistant principal, or student Leadership Advisor.

BUS RIDES WITH OTHER STUDENTS

Students wishing to ride home on the bus with a friend will be permitted to do so only if there is room available on the bus. Students must have a note from their parents. Office staff must sign ALL notes in advance to getting on the bus.

CAFETERIA

The cafeteria is open before school, at break and during the two-assigned lunch periods. In order for all students to enjoy the cafeteria services, the following Grizzly CORE Values are to be observed:

- Keep food and drinks in the cafeteria.
- Clean up after yourself.
- Positively resolve conflict.
- Respect the privacy of others (no photos or videos).
- Keep comments appropriate and positive.

Additionally,

- Students may not cut in lines.
- Students are to remain seated or exit the cafeteria.
- Students should use the restroom on the way to outside grounds.

CLASSROOM PROCEDURES

Each teacher sets up the rules for his/her classroom, however the following are some general guidelines for students:

1. Students are not allowed out of the classroom without a pass.
2. Students will treat others and their property with respect.
3. Mobile devices can only be used with explicit teacher approval.

COUNSELORS

Riverglen Junior High has a comprehensive counseling program that collaborates with staff, parents and the community to create a safe learning environment where students can maximize personal and academic achievement. Your student's counselor can provide help with academic progress, college and career counseling, social development, and emotional support. Riverglen counselors will support students on an individual basis, in small groups, and in classroom settings. Counselors are also available to facilitate and enhance communication between parents and teachers.

DANCES

Dances are for current Riverglen students only. Students who wish to participate must have attended at least five periods of class the day of the dance. They must also bring their current Activity Card to get into the dance. Dances are a privilege and only students who demonstrate good behavior will be able to attend. Dance attendance is at the discretion of the administration Students not picked up within 20 minutes from the end of the dance will not be allowed to attend the next dance.

DISMISSAL OF SCHOOL

Upon dismissal of the school day, students are not to remain on school grounds after 2:45 p.m. unless they are under staff supervision.

ELECTRONIC DEVICES

Students are permitted to use cell phones before and after school, during break and at lunch. **No use is allowed during passing periods or while using the restrooms during class time.**

- Students may not communicate with students who are in class during the lunch period.
- Students will not take **ANY** pictures or videos on school campus or buses unless given explicit permission from administration (for example: photo students working on a project). This includes selfies.
- Students will not upload pictures/videos of other students to social media or websites without permission.
- Students will not record voice memos without permission.

FLOWERS, BALLOONS, ETC.

Deliveries are discouraged at school. Students receiving such items will be notified, but will need to leave the items in the office until after school. Riverglen is a Latex-Free campus. No latex balloons will be received.

GANGS

Identified gang activity, dress, gang writing on papers, notebooks, on oneself and/or paraphernalia are strictly prohibited at Riverglen Junior High. Any involvement in this type of activity will result in suspension or possible expulsion. The SRO will be involved when appropriate (District Policy #3234).

GRIZZLY C-O-R-E VALUE CARDS

Students exhibiting Grizzly CORE Values by demonstrating **Character, Optimism, Respect and Encouragement** may be awarded a Grizzly CORE Card. These cards will be drawn for prizes on a regular basis as an award for students exhibiting the Grizzly CORE Values.

GYMNASIUM

Students not actively participating in the activity in progress must be seated in the bleachers. Students in the bleachers must remain seated.

HALL PASSES AND HALL BEHAVIOR

Students in the halls during class time must be accompanied by a teacher or have a hall pass from an authorized staff member. Student hall passes will be written in Riverglen Student Agendas. Students are to be courteous in the halls at all times. They should not run, use loud or obscene language, push, trip or touch other students and their belongings or disrupt classes in session. **Students are not allowed to have open containers of food or drink in the halls at any time during regular school hours.** The school halls are closed at 2:45 p.m., and all students must leave the building at that time unless they have permission from a staff member.

HONOR ROLL

The Honor Roll list is posted at the end of each semester. It will list those students who received a grade point average of 4.00 (straight A's) and those students who received a grade point average of 3.50 or better.

INFORMATION TO PARENTS/GUARDIANS

During the year there will be occasional, informative newsletters sent home by email and possibly notes sent home with students. Report cards will be sent home with students after the end of first semester and mailed home after the second semester. In-Progress grades can be checked on-line through Infinite Campus throughout the school year. Parents may access and log on to the Infinite Campus Parent Portal <https://boiseschools.infinitecampus.org/campus/portal/boise.jsp>

INSURANCE

Even with the greatest precautions and the closest supervision, accidents can and do happen at school. Because of this unfortunate fact, preparation needs to be made for possible medical expenses that may arise from injuries that occur at school. **The school district does not provide medical insurance to automatically pay for medical expenses when students are injured at school.** This is still a responsibility of the parents or legal guardians. The district is required to only carry liability insurance.

If a student is not already covered by medical insurance through a family plan or a parent wants additional medical coverage, the district does make student medical insurance available to families for their individual purchase.

Brochures outlining the coverage and premiums are handed out to the students at the beginning of the school year. This form, along with the premium, should be mailed to the insurance company during the first few days of school.

LANGUAGE

Appropriate language must be used at all times in and around the school and on the buses. This includes times before and after school and at extracurricular activities. Consequences for inappropriate language can range from a warning to in-house detention to suspension.

LIBRARY

Library hours are from 7:15 a.m. to 3:00 p.m.

General library books are checked out for four weeks at a time and may be renewed once if there are no holds on that book. Reference books may not be checked out. Students will be given five notices when book(s) are overdue. After that time, the library considers the book lost and a bill is sent home for the full replacement cost of the book. If the book is paid for and then returned, this amount will be refunded. Damaged books are assessed according to the extent of the damage and charged accordingly. ALL fines and books MUST be cleared before checking out other materials or before yearbooks will be distributed.

LOST AND FOUND

If a personal item is lost or stolen, students should contact the front office. Backpacks, coats, jackets and other large items may be found in the Lost and Found cupboard in the Cafeteria. Smaller items such as keys, glasses and phones may be found in the front office

LOCKERS

Students are allowed access to their lockers before first period, during break time, at the beginning and at the end of the lunch period, and after school. Backpacks are not allowed in class -- they are to stay in students' lockers. Therefore, students will need to take materials for several classes at these times.

It is the student's responsibility to keep the locker clean and in good working order. Lockers are the property of the school and may be searched by school officials.

PLEASE OBSERVE THE FOLLOWING:

- Do not share your locker with anyone. Students using another student's locker may lose their locker privileges.
- **Learn your combination and do not share it with others.**
- Always keep your locker locked. Do not jam the lock for easy opening.
- Never force your locker door or the doors of others shut or open.
- Do not leave any money or any valuables in your locker. Check valuables and large sums of money into the office.
- No items that will damage lockers in any way are allowed when decorating lockers.
- Students should report to Student Services for locker assistance.

MEDICATION

All prescription medications and over-the-counter medications must be checked in with the school nurse immediately upon arrival of school.

NATIONAL JUNIOR HONOR SOCIETY

The purpose of this organization is to create enthusiasm for scholarship, stimulate a desire to render service, promote leadership, and encourage good citizenship. The Chapter plans social and service projects each semester. To be invited into National Junior Honor Society, an eighth grade student must have a cumulative grade point average of 3.71 or higher, based on his/her three semesters of junior high. The remaining qualifications are based on leadership, community service and citizenship.

NINTH PERIOD

The purpose of 9th Period is to provide intervention time **and** enrichment. We want all of our students to be academically successful. For the first quarter of the school year, all students will be scheduled in a General Academic Support (GAS) class. For the remainder of the year, students earning D or F quarter grades will remain in GAS classes or be placed in intervention classes by the counselors. Students earning A, B, or C grades at the quarter will be scheduled in a requested 9th Period class. If you have additional questions, please contact your student's counselor.

OUT OF BOUNDARY AREAS

Gyms and locker rooms are off limits unless permission has been granted by school staff. During the school day, students are not to use the areas in front of the building, along the north side of the building (the bus loading zone) or on areas of the grounds as designated by the administration.

PERMIT TO LEAVE SCHOOL -- CLOSED CAMPUS

Students must have a written Permit to Leave the school grounds during the school day. Written permission or a phone call from parents is necessary to obtain a Permit to Leave. Failure to obtain a Permit to Leave may result in truancy. Office personnel must issue this permit. The only exception to this rule is when a student is on an approved activity list. When a student returns to school he/she must report to the office, sign in and obtain a pass before returning to class. As Riverglen is a "closed" campus, any student wishing to **go home** at lunch must be picked up in the office by his/her parent.

PUBLIC DISPLAYS OF AFFECTION

NO public displays of affections of any kind, including hand holding, will be allowed on school property or any school sponsored activity.

REQUESTS FOR HOMEWORK

It is the responsibility of the student to secure his/her own homework. Teachers will make certain that assignments are physically provided or are available on their class websites. Provision is also made for obtaining assignments in advance by using a "Prearranged Absence" form available in the main office. If necessary, teachers can be personally contacted for student assignments. In the case of extended absences, please work through the Student Services Offices to obtain missing work.

SNOWBALLS

Absolutely no snow throwing or kicking will be permitted on school property at any time.

STUDENT AGENDAS

It is a requirement that ALL Riverglen students use their agendas. Students are required to write daily class assignments and homework in their Agendas. Agenda checks for completion will take place weekly in 9th Period.

TEXTBOOKS

Lost or damaged books will result in student fines to cover the cost of the damage or replacement. Fines must be paid

TELEPHONES

Students may use phones (theirs or ours) in the Student Services Office or the main office. Cell phones can be brought to school but only used educationally as verbally permitted by teachers. NO calls are to be made in the hallways, classrooms or cafeteria at any time.

VISITORS

All visitors, including parents, volunteers, and substitute teachers must check in at the main office. Students may not bring visitors to school. Non-attending students are not allowed on campus at any time during the school day unless authorized by administration.

WITHDRAWAL FROM SCHOOL

Parents or legal guardians must come to the Student Services Office to withdraw a student from school. When withdrawing a student it is helpful to bring a forwarding address, forwarding school name, money for fines, and library books, and textbooks. If an official record request from the forwarding school is not received within two weeks, the student will be classified as a dropout.

GRADECAM FORM

Score			GradeCam ID					
0	0	0	0	0	0	0	0	0
1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2
3	3	3	3	3	3	3	3	3
4	4	4	4	4	4	4	4	4
5	5	5	5	5	5	5	5	5
6	6	6	6	6	6	6	6	6
7	7	7	7	7	7	7	7	7
8	8	8	8	8	8	8	8	8
9	9	9	9	9	9	9	9	9